

# MEDICAL MALPRACTICE COMBINED LIABILITY INSURANCE POLICY

# **Policy Wording**





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### IMPORTANT INFORMATION

### **This Policy**

This **Policy** is an important document. The **Policy** wording and **Schedule** together set out the cover provided, the amount insured and the terms and conditions of **Your** insurance. Please read it carefully and keep it in a safe place.

Your Insurance Broker has arranged this Policy for You. If You have any questions about Your cover, or You wish to contact ProRisk, please contact Your Insurance Broker for assistance.

### **Prorisk**

**ProRisk**, Professional Risk Underwriting Pty Ltd ABN 80 103 953 073 AFSL 308076, is a coverholder for certain **Underwriters** at Lloyd's. **ProRisk** has the authority to bind this **Policy** on their behalf.

# **Claims Made Policy**

This **Policy** is issued by **ProRisk** on a **Claims** made and notified basis. This means that the **Policy** only covers **Claims** first made against **You** during the **Insurance Period** and notified to **ProRisk** in writing during the **Insurance Period**. The **Policy** does not provide cover for any **Claims** made against **You** during the **Insurance Period** if at any time prior to the commencement of the **Insurance Period You** were aware of facts which might give rise to those **Claims** being made against **You**.

Section 40(3) of the *Insurance Contracts Act 1984* provides that where the insured gives notice in writing to the insurer during the *Insurance Period* of facts that might give rise to a *Claim* against the insured, the insurer cannot refuse to pay a *Claim* which arises out of those facts, by reason only that the *Claim* is made after the *Insurance Period* has expired.

### **Your Duty of Disclosure**

Section 21 of the *Insurance Contracts Act 1984* provides that before **You** enter into a contract of general insurance with an insurer, **You** have a duty to disclose to the insurer every matter that **You** know, or could reasonably be expected to know, is relevant to the insurer's decision whether to accept the risk of the insurance and, if so, upon what terms. **You** have the same duty to disclose those matters to the insurer before **You** renew, extend, vary or reinstate a contract of general insurance.

**Your** duty, however, does not require disclosure of a matter:

- That diminishes the risk to be undertaken by the insurer:
- That is of common knowledge;
- That Your insurer knows, or in the ordinary course of its business, ought to know;

 As to which compliance with Your duty of disclosure is waived by the insurer.

### Non-Disclosure

If **You** fail to comply with **Your** duty of disclosure, **We** may be entitled to reduce **Our** liability under the contract in respect of a **Claim** or **We** may cancel the contract. If **Your** non-disclosure is fraudulent, **We** may also have the option of avoiding the contract from its beginning.

### **Retroactive Liability**

The **Policy** is limited by a **Retroactive Date**. The **Policy** does not cover any civil liability arising from **Your** conduct of the **Professional Business** prior to the **Retroactive Date** 

### Alteration to Risk and Deregistration

The **Policy** requires **You** to notify us within thirty days of any material change in the nature of the **Professional Business**, or any act of insolvency or bankruptcy of the **Insured**. The **Policy** requires **You** to give immediate notice of the cancellation, suspension, termination or imposition of conditions in respect of the **Insured's** statutory registration. **Claims** arising from conduct which occurs subsequent to the cancellation, suspension or termination of the **Insured's** statutory registration, licence, certification or authorisation under any relevant legislation or industry code of practice governing **Your** profession are excluded from indemnity under the **Policy**.

# **Limited Liability For Costs**

The **Policy** provides that if a payment greater than the **Limit of Indemnity** is required to dispose of a **Claim**, **Our** liability for costs and expenses will be limited to the proportion that the **Limit of Indemnity** bears to the payment required to dispose of the **Claim**.

# **Policy Cancellation**

In the event of **Policy** cancellation by the **Insured**, **ProRisk's** cancellation rates will apply.

# Waiver of Rights of Subrogation

The **Policy** provides that **You** must not, without **Our** prior written consent, enter into any contract or agreement which excludes, limits or prejudices a right of recovery which **You** may have in respect of any **Claim** covered under this **Policy**. Further, **You** must not do anything or fail to do anything which excludes, limits or prejudices **Our** rights of subrogation.



# **Privacy Statement**

**ProRisk** is bound by the obligations of the *Privacy Act* 1988 (as amended) regarding the collection, use, disclosure and handling of personal information. **We** will protect the privacy of **Your** personal information.

We collect personal information about You to enable us to provide You with relevant products and services, to assess Your application for insurance and, if a contract is entered, to enable Us to provide, administer, and manage Your Policy, and to investigate and handle any Claims under Your Policy. We may disclose Your information to third parties (who may be located overseas), such as Underwriters, lawyers, claims adjusters, and others appointed by ProRisk or by Underwriters to assist Us in providing relevant products and services. We may also disclose Your information to people listed as co-insured on Your Policy and to Your agents. By providing Your personal information to Us, You consent to Us making these disclosures.

If You do not provide all or part of the information required, We may not be able to provide You with Our products and services, consider Your application for insurance, administer Your Policy, assess or handle Claims under Your Policy, or You may breach Your duty of disclosure.

When **You** provide **Us** with personal information about other individuals, **We** rely upon **You** to have made them aware of that disclosure, and of the terms of the **ProRisk** Privacy Statement, and to obtain their consent. For a copy of the **ProRisk** Privacy Statement or to request access to or update **Your** personal information, contact the Privacy Officer at **ProRisk** by email: enquiries@prorisk.com.au or by mail at the address shown on this **Policy**.

### **General Insurance Code of Practice**

**ProRisk** and **Underwriters** at Lloyd's proudly support the General Insurance Code of Practice. The purpose of the Code is to raise standards of practice and service in the general insurance industry. A copy of the Code can be obtained from <a href="https://www.codeofpractice.com.au">www.codeofpractice.com.au</a>.

This **Policy** and the **Schedule** are Insurance Council of Australia's General Insurance Code of Practice compliant, apart from any **Claims** adjusted outside Australia.

### **Complaints Handling**

Any enquiry or complaint relating to this insurance should be referred to **ProRisk** in the first instance. **We** have a complaints handling and internal dispute resolution process to assist **You**, and information about **Our** complaints handling procedures is available upon request. If this does not resolve the matter or **You** are not satisfied with the way a complaint has been dealt with, **You** should write to:

Lloyd's Underwriters' General Representative in Australia Suite 2, Level 21 Angel Place 123 Pitt Street Sydney NSW 2000

> Telephone Number: (02) 9233 1433 Facsimile Number: (02) 9233 1466

who will refer **Your** dispute to the Complaint's Department at Lloyd's.

Complaints that cannot be resolved by the Complaints Department may be referred to the Financial Ombudsman Service Limited, GPO Box 3, Melbourne, Vic 3001. Further details will be provided at the appropriate stage of the complaints process.

### **Definitions**

Apart from in the various headings, words appearing in bold type in the **Policy** have specific meanings attached to them, such as "**You**" and "**Us**". When reading the **Policy** please make sure that **You** refer to the various definitions to ensure that **You** understand what is being said.



# MEDICAL MALPRACTICE COMBINED LIABILITY INSURANCE

In consideration of the payment of the **Premium** and in reliance on the contents of the **Proposal** and any other information submitted by or on **Your** behalf, **We** will indemnify **You** in accordance with the terms of this **Policy**.

- 1. INSURING CLAUSE A MEDICAL LIABILITY
- 1.1 We will indemnify You against all sums which You become legally liable to pay for any Claim:
  - (a) first made against You and notified to Us during the Period of Insurance; and
  - (b) arising from the provision of **Health Care Services** in the conduct of the **Business**; and
  - (c) for **Personal Injury** to any of **Your** patients or clients caused by:
    - a negligent act, error or omission committed or allegedly committed by You or on Your behalf; or
    - (ii) a **Good Samaritan Act** committed or allegedly committed by **You** or on **Your** behalf.
- 1.2 We will indemnify You for Costs and Expenses incurred with Our prior consent for the investigation, defence or settlement of any Claim indemnified by insuring clause A.
- 2. INSURING CLAUSE B PUBLIC LIABILITY AND GOODS SOLD OR SUPPLIED
- 2.1 **We** will indemnify **You** against all sums which **You** become legally liable to pay for any **Claim**:
  - (a) first made against **You** and notified to **Us** during the **Period of Insurance**; and
  - (b) for **Personal Injury** to any third party or loss or damage to the tangible **Property** of any third party; and

- (c) as a result of an event or an occurrence happening in connection with the **Business**.
- 2.2 **We** will indemnify **You** for **Costs and Expenses** incurred with **Our** prior consent for the investigation, defence or settlement of any **Claim** indemnified by insuring clause B.

### 3. INSURING CLAUSE C

3.1 We will indemnify You against all sums which You become legally liable to pay for any Claim first made against You and notified to Us during the Period of Insurance arising in the conduct of Your Business as a result of any of the following:

### Confidentiality

(a) Breach or alleged breach of **Privacy** and **Health Records Legislation**.

### Defamation, libel and slander

(b) Actual or alleged defamation, libel or slander but only where, upon Our reasonable request, You issue an apology or an expression of regret. If You refuse to issue an apology or an expression or regret, We will not be liable to defend or indemnify You in respect of any Claim after the date of such refusal.

### **Dishonesty**

- (c) Actual or alleged dishonest or fraudulent acts or omissions of a Principal or Employee provided that:
  - (i) We will not indemnify any person who commits or condones any such conduct;
  - (ii) there is no indemnity for any loss or damage sustained after the date of **Your** discovery of any such conduct, or the date upon which **You** had reasonable cause for suspicion of such conduct:



- You will, at Our request and expense take all reasonable steps to obtain reimbursement from any person committing or condoning such conduct;
- indemnity (iv) the amount of available under this Policy will be reduced by any amount equal to the sum of any monies recoverable from any person committing or condoning such conduct, any monies owed by You to any such person, any monies held by You and belonging to any such person; and
- (v) the **Excess** will apply to each and every individual dishonest or fraudulent act or omission.

### Intellectual property

(d) Infringement or alleged infringement of copyright, trademarks, registered designs or patents.

# Competition and Consumer Act: misleading or deceptive conduct

- (e) Breach or alleged breach of any provision of the Competition and Consumer Act 2010 or the equivalent section(s) of the Fair Trading Legislation in any state and territory but only where the Claim was caused directly by such a breach.
- 3.2 **We** will indemnify **You** for **Costs and Expenses** incurred with **Our** prior consent for the investigation, defence or settlement of any **Claim** indemnified by insuring clause C.

### 4. AUTOMATIC EXTENSIONS

4.1 The automatic extensions are all subject to the terms and conditions of this **Policy** unless expressly stated otherwise. The **Excess** and the **Limit of Indemnity** (including any sub-limits) stated in the **Schedule** apply to the automatic extensions and the automatic extensions do not increase the **Limit of Indemnity** nor the **Aggregate Limit of Indemnity**.

### **Loss of Documents**

- 4.2 Loss of or damage to **Documents** (including but not limited to **Documents** which have been destroyed, lost or mislaid after appropriate searches) which were in **Your** physical custody or control, provided that:
  - (a) the loss of or damage is sustained and notified to **Us** during the **Period of Insurance**; and
  - (b) the indemnity for this automatic extension is limited to the costs, charges and expenses in restoring or replacing the lost or damaged **Documents**; and
  - (c) the costs, charges and expenses are supported by invoices and/or accounts submitted to **Us** for **Our** approval; and
  - (d) any document kept in magnetic or electronic form is duplicated with the intention that the back up or duplicate document be used as the basis for restoring any lost or damaged **Document** to its original status; and
  - (e) this automatic extension does not extend to indemnify **You** for:
    - (i) the loss or damage to any **Document** the property of or entrusted to **You** by a third party; or
    - (ii) damage to any **Document** caused by normal wear and tear; or
    - (iii) for corruption, theft, interference with, lack of access electronically stored data caused or contributed to by a computer virus or a third party where such costs. charges and expenses relate to replacement / restoration of such data after a period or more than 48 hours after the computer virus or act took place or effect.



### Inquiries

- 4.3 **We** will pay all **Costs and Expenses** incurred with **Our** prior consent for the attendance by **You** at any **Inquiry** provided that:
  - (a) We will have the right to appoint legal representatives to represent You at the Inquiry if We consider it to be necessary and may appoint legal representatives of Our choice for that purpose; and
  - (b) the Inquiry is commenced, ordered or commissioned during the Period of Insurance and is notified to Us during the Period of Insurance; and
  - (c) where stated in the Schedule, Our limit for all Costs and Expenses incurred under this automatic extension and in the aggregate shall not exceed the sub-limit stated in the Schedule for Inquiries and such sub-limit forms part of the Aggregate Limit of Indemnity under this Policy.
- 4.4 We will not, however, cover any legal costs associated with an appeal of a decision made as a result of an Inquiry.
- 4.5 The **Excess** shall apply to each and every **Inquiry**.

# Run-off cover

- 4.6 If **You** cease to exist or operate, or are consolidated with, merged into, or acquired by any other entity, **We** will indemnify **You** under the insuring clauses and the extensions in respect of any **Claim** first made against **You** and notified to **Us** during the **Period of Insurance** but only in respect of a **Claim** arising from events or occurrences, acts, errors or omissions occurring prior to the date that **You** ceased to exist or operate, or were consolidated with, merged into or acquired by another entity.
- 4.7 We will indemnify Your former Principals and Employees under the insuring clauses and the extensions in respect of any Claim first made against Your former Principal or Employee and notified to Us during the Period of Insurance but only in respect of a Claim arising from events or

occurrences, acts, errors or omissions occurring while the **Principal** or **Employee** was employed by or part of **Your** organisation.

### **Extended Run off cover**

- 4.8 **We** agree to continue the cover under this **Policy** beyond the **Period of Insurance** to any person insured by this **Policy** if:
  - such person ceases to provide Health
     Care Services in connection with the
     Business; and
  - (b) such person has been insured with **Us** immediately prior to them ceasing to provide **Health Care Services** in connection with the **Business**; and
  - (c) such person has confirmed the above in writing to Us prior to the Policy expiry date and such person has received confirmation that the run-off cover has been activated.

### Provided that:

- this extension only applies in relation to the conduct of the Business by reason of any act, error or omission occurring prior to the date that any such person ceases to provide Health Care Services in connection with the Business; and
- (ii) the cover under this **Policy** is only in respect of **Claims** that are first made whilst **We** continue to write Medical Malpractice Combined Liability Insurance. Should **We** cease to write Medical Malpractice Combined Liability Insurance, this **Policy** will not provide cover for any **Claims** made after **We** cease to write Medical Malpractice Combined Liability Insurance.

### **Students**

4.9 The definition of **Employee** in this **Policy** is extended to include any student who during or prior to the **Period of Insurance** obtains practical activities experience with **You** as part of a University, College, including the College of Advanced Education, TAFE, Association or government accredited training course, but only in respect of activities performed for and on **Your** behalf



in the **Business** and under **Your** supervision.

# **Mergers and Acquisitions**

- 4.10 The cover provided by this **Policy** will extend to any entity that is acquired by **You** during the **Period of Insurance** and involved in the same **Business** as **You**:
- 4.11 Provided that the assets of the entity to be acquired do not exceed 50% of **Your** assets.

# Vicarious Liability for employed or contracted doctors

4.12 For the avoidance of doubt, and subject to the Policy terms and conditions, including General Condition 8.23, We agree to indemnify You for Your liability for any Claim arising as a consequence of the conduct of Your employed or contracted registered Medical Practitioners but only in respect of Claims arising from activities undertaken on Your behalf and in the conduct of the Business. Such employed or contracted registered Medical Practitioners, are not indemnified under this Policy for any individual liability arising from activities undertaken on Your behalf.

### **Liability for Contractors and Locums**

4.13 **We** agree to indemnify **You** for **Your** liability for any **Claim** arising as a consequence of the conduct of **Your** contractors or locums but excluding **Medical Practitioners**, in respect of **Claims** arising from activities undertaken in the conduct of the **Business**.

### **Compensation for Court Attendance**

- 4.14 **We** will pay **You** compensation if legal advisers, acting on **Your** behalf with **Our** consent, require any **Principal** or **Employee** to attend court as a witness in connection with a **Claim** covered under this **Policy** first made and notified to **Us** during the **Period of Insurance**, but only in circumstances where **You** actually pay the **Principal** or **Employee** for their time.
- 4.15 Such compensation by **Us** will be at the rate equivalent to such **Principal's** or **Employee's** daily take home salary or wage up to the maximum indicated in the **Schedule** per

person for each day on which attendance is required subject to the maximum indicated in the **Schedule** for all persons for any one **Claim**. All payments under this extension will be part of and not in addition to the **Limit of Indemnity**.

### **Public Relations Expenses**

- 4.16 We will indemnify You for Public Relations
  Expenses incurred by You in respect of an
  Adverse Publicity Event that first occurs and
  is notified to Us during the Period of
  Insurance.
- 4.17 Our total liability under this extension will not exceed the amount indicated in the Schedule during the Period of Insurance and all payments will be part of and not in addition to the Limit of Indemnity.
- 4.18 You must pay the Excess indicated in the Schedule for Public Relations Expenses, for any one Adverse Publicity Event. The Excess is deducted from Public Relations Expenses before the application of the limit stated in the Schedule. We have no liability for the amount of Public Relations Expenses that is less than the Excess for each Adverse Publicity Event. You agree that the Excess must be borne by You and is to remain uninsured.

### Sixty Day Reporting Period

- 4.19 You may continue to notify Us of Claims up to sixty days after the expiry of the Period of Insurance, but only for Claims first made against You during the Period of Insurance and based on any act, error or omission committed or alleged to have been committed prior to the expiry of the Period of Insurance.
- 4.20 Any notification to **Us** during this sixty day reporting period will be deemed to have been first notified to **Us** during the **Period of Insurance**.

### **Continuous Cover**

4.21 Notwithstanding exclusion clause 6.15, **We** will indemnify **You** under insuring clauses A, B and C for any **Claim** first made against **You** during the **Period of Insurance** arising from circumstances of which **You** were aware prior to the **Period of Insurance** provided that:



- (a) We were Your medical malpractice insurer at the time that You first became aware of the circumstance and We have continued to be Your medical malpractice insurer; and
- (b) The Limit of Indemnity under this extension shall be the lesser available under the terms of the Policy in force at the time that You first became aware of the circumstance and this Policy. The terms of this Policy will otherwise apply.

### **Spousal Liability**

- 4.22 If a **Claim** against **You** includes a **Claim** against **Your Spouse** solely by reason of:
  - (a) such **Spouse's** legal status as **Your Spouse**; or
  - (b) such Spouse's ownership or interest in property that the claimant seeks to recover as a result of a Claim made against You,
- 4.23 Then the **Spouse's** legal liability for compensation resulting from such **Claim** will be treated for the purposes of this **Policy** as **Your** liability.
- 4.24 This extension does not apply to the extent that the **Claim** alleges any act, error or omission by **Your Spouse**.

# **Statutory Liability**

- 4.25 Notwithstanding exclusion 6.9, **We** will indemnify **You**:
  - (a) for Costs and Expenses incurred with Our prior consent in relation to proceedings under occupational health and safety law or environmental law first brought against You and notified to Us during the Period of Insurance resulting from the conduct of the Business;
  - (b) to the extent permitted by law, for any pecuniary penalties imposed upon You based on any breach of occupational health and safety law or environmental law as a result of proceedings under

occupational health and safety law or environmental law first brought against **You** and notified to **Us** during the **Period of Insurance** resulting from the conduct of the **Business**, except for any pecuniary penalties:

- (i) resulting from any act, error or omission occurring or committed prior to the **Retroactive Date**; or
- (ii) imposed where **You** knew, or where a reasonable person in the circumstances ought reasonably to have known, prior to the **Period of Insurance** that **You** had contravened such law and committed an offence pursuant to that law; or
- (iii) imposed as a result of further breaches committed after **You** first knew, or where a reasonable person in the circumstances ought reasonably to have known, that **You** had contravened such law and committed an offence pursuant to that law, and which led to the imposition of increased or additional pecuniary penalties;
- (c) to the extent permitted by law, for any compensatory civil penalty first brought against You and notified to Us during the Period of Insurance resulting from the conduct of the Business.
- 4.26 The cover provided under this extension will only apply to such pecuniary penalties imposed in the jurisdiction of Australia and pursuant to the laws of Australia.
- 4.27 Our total liability under this extension will not exceed the amount indicated in the Schedule. All payments under this extension will be part of and not in addition to the Limit of Indemnity.

### Reinstatement of the Limit of Indemnity

4.28 While the Limit of Indemnity for any one Claim remains unchanged, if the Limit of Indemnity for either Medical Malpractice Insurance or Public Liability Insurance is exhausted during the Period of Insurance, We agree to reinstate the Limit of Indemnity for the exhausted insurance up to the Aggregate Limit of Indemnity stated in the



Schedule. At all times the Maximum Aggregate Limit of Indemnity for the Policy applies.

### 5. OPTIONAL EXTENSIONS

5.1 The optional extensions are all subject to the terms and conditions of this **Policy** unless expressly stated otherwise. The **Excess** and the **Limit of Indemnity** stated in the **Schedule** apply to the optional extensions and the optional extensions shall not increase the **Limit of Indemnity** nor the **Aggregate Limit of Indemnity**.

### **Joint Ventures**

5.2 Underwriters will indemnify You under the insuring clauses or the extensions for any Claim in respect of Your proportion of liability for Your conduct in a joint venture, provided that the Claim is first made and notified to Underwriters during the Period of Insurance.

### **Principals' Prior Business**

5.3 Underwriters will indemnify the Principals and each of them for any Claim made against them under the insuring clauses or the extensions arising out of a Principal's conduct of a prior business, provided that the Claim is first made and notified to Underwriters during the Period of Insurance.

# 6. EXCLUSIONS

6.1 **We** will not indemnify **You** for:

### **Abuse**

6.2 Any **Claim** arising, indirectly or directly, or in any way connected with any verbal, physical or sexual abuse, assault, battery or any violence committed or alleged to have been committed by **You**.

# **Asbestos**

6.3 Any Claim arising, indirectly or directly, or in any way connected with asbestos other than in respect to the provision of Health Care Services for an asbestos related illness.

# Assumed and proportionate liability

# 6.4 Any Claim:

- (a) arising, indirectly or directly, or in any way connected with any liability assumed by You under a contract, deed or agreement which goes beyond the duty to use such skill and care as is usual in the exercise of the Business;
- (b) arising, indirectly or directly, or in any way connected with an assumed or contractual liability including a liability assumed by **You** under a contractual term, condition or undertaking unless such liability would have existed or attached in the absence of such assumed or contractual liability; or
- (c) arising, indirectly or directly, or in any way connected with any liability assumed by **You** under a guarantee or warranty; or
- (d) arising, indirectly or directly, or in any way connected with any liability for which **You** have foregone, excluded or limited a right of recovery against any party; or
- (e) arising, indirectly or directly, or in any way connected with an indemnity given or undertaken or a liability assumed by **You** on behalf of a concurrent or joint wrongdoer; or
- (f) or part of a **Claim** where **You** are obligated to pay for or contribute to loss attributable to concurrent wrongdoers that are **Medical Practitioners**.

### **Directors and officers**

6.5 Any Claim made against a Principal or Employee where such Claim is made solely by reason of the person holding the position, or having acted in the position, of Director or Officer (as these terms are defined in the Corporations Act 2001 (Cth)) of Your organisation or having acted in that capacity.

### Dishonest or willful acts

- 6.6 Subject to Insuring Clause 3.1(c), any **Claim** or **Inquiry** directly or indirectly caused by, contributed to by, or arising out of or in connection with any actual or alleged:
  - (a) dishonest, fraudulent or criminal acts, errors or omissions; or



- (b) wilful breach of any statute, contract, agreement or duty; or
- (c) any act, error or omission committed or omitted in reckless disregard; of or by You.

### **Employment liability**

### 6.7 Any Claim:

- (a) in relation to, or for, an actual or alleged **Employment Practices Breach**; or
- (b) for breach of any obligation owed by **You** in **Your** capacity as employer to any **Employee** or in respect of which compensation is available under any Workers' Compensation Scheme or any similar legislation.

# Employers and contractors must be registered

- 6.8 Any Claim which arose out of Health Care Services provided by You or a person contracted by You to provide Health Care Services where You or the person contracted:
  - (a) did not hold the requisite qualifications, authorisations or licenses to carry out such **Health Care Services**; or
  - (b) were required to be but were not registered in accordance with the laws of the Commonwealth or of any state or territory in which the Health Care Services were provided.

### **Excess**

6.9 The Excess.

### Fines, penalties and damages

6.10 Any fines or penalties including but not limited to civil or criminal penalties and punitive, multiple, aggravated or exemplary damages.

### Insolvency

6.11 Any **Claim** arising from the administration, receivership, insolvency or bankruptcy of **You**.

### Jurisdiction and territorial limits

### 6.12 Any:

- (a) Claim arising from any legal proceeding brought in any court of the United States of America or Canada, or their dominions and protectorates, or arising from any judgment registered or lodged in connection with such a legal proceeding or any Inquiry commenced, ordered, commissioned or conducted in the United States of America or Canada, or their dominions and protectorates; or
- (b) Claim arising from any activities, acts, errors or omissions by or on behalf of the Insured or events or occurrences in the United States of America or Canada, or their dominions and protectorates; or
- (c) loss of or damage to **Documents** occurring within the United States of America or Canada, or their dominions and protectorates.

### **Alcohol, Narcotics and Intoxicants**

6.13 Any **Claim** or **Inquiry** directly or indirectly caused by, contributed to by, or arising out of or in connection with **Your** being under the influence of alcohol, intoxicants or narcotics.

# Other insurance

6.14 Any Claim or Inquiry for which assistance, coverage or indemnity may be available to You by a Medical Defence Organisation or other insurer whether or not such assistance, coverage or indemnity is discretionary and not ultimately provided to You by the Medical Defence Organisation or other insurer. In such a case this Policy will only contribute proportionally to such other Medical Defence Organisation or insurer.

# **Pollution**

- 6.15 Any **Claim** or **Inquiry** arising, directly or indirectly, from or in connection with:
  - (a) seepage, subsidence, pollution or contamination; or
  - (b) the cost of removing, nullifying or cleaning up seeping, polluting, or



contaminating substances.

### **Prior reported or Known Circumstances**

### 6.16 Any:

- (a) Claim known by or received by You prior to the Period of Insurance; or
- (b) Claim, Known Circumstance or Inquiry noted on the Proposal for the current Period of Insurance or any previous Proposal; or
- (c) Claim or Inquiry reported, disclosed or notified, or which ought reasonably to have been reported, disclosed or notified, to Us or any other insurer or Medical Defence Organisation prior to the Period of Insurance as being either:
  - (i) a **Claim** or an **Inquiry**; or
  - (ii) facts, matters or circumstances which may give rise to a **Claim** and/or an **Inquiry**; or
  - (iii) facts, matters or circumstances which may give rise to an allegation or a liability that is or may be the subject of a **Claim** or an **Inquiry**; or
- (d) Claim or Inquiry directly or indirectly caused by, contributed to by, or arising out of, or in connection with any Known Circumstance; or
- (e) **Inquiry** that was in progress, pending, commenced, ordered or commissioned prior to the **Period of Insurance**.

# **Product Liability and Workmanship**

- 6.17 Any Claim arising from the manufacture, construction, installation, assembly, processing, alteration, repair, repackaging, servicing, or importing of any Products by You or on Your behalf or any Product recall.
- 6.18 Any Claim directly or indirectly arising from workmanship in manufacture, fabrication, construction, erection, installation, assembly, alteration, servicing, remediation, repair, demolition or disassembly (including any materials, parts or equipment furnished in connection therewith) by You or on Your behalf; or from supervision of such workmanship by You.

- 6.19 For the avoidance of doubt this exclusion does not apply to:
  - (a) the relabeling of any Product; or
  - (b) any book, brochure, CD, DVD or downloadable item which is produced by **You**.

# **Property damage**

6.20 Any **Claim** arising from damage to **Property** owned, leased or hired or under hire purchase or on loan to **You** or otherwise in **Your** care, custody or control.

# Radioactivity

6.21 Any Claim directly or indirectly caused by, contributed to by, or in connection with or ionising radiation from contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel or from the radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof. But this exclusion does not apply to any Claim arising from the use of radium, radium compounds or radioisotopes when used away from the place where such are made or produced and used exclusively for the provision of Health Care Services and in the conduct of the Insured's Business.

# **Related Persons**

### 6.22 Any Claim:

- (a) made against **You** by any **Related Persons**, unless originally emanating from an independent third party; or
- (b) by any Employee for Personal Injury, unless the Personal Injury is caused by the negligent acts, errors or omissions of You while the Employee is a patient of Yours.

# **Retroactive Date**

- 6.23 Any **Claim** or **Inquiry** directly or indirectly caused by, contributed to by, in connection with or arising from any:
  - (a) event or occurrence; or
  - (b) acts, errors or omissions committed or alleged to have been committed; prior to the **Retroactive Date**.



### **Terrorism**

6.24 Any **Claim** arising directly or indirectly from, or in connection with any act of **Terrorism**, or any action taken in controlling, preventing, suppressing or in any way relating to an act of **Terrorism**.

# Refund of Professional Fees and Trading Debts

- 6.25 Any **Claim** for refund of professional fees or charges (by way of damages or otherwise); or
- 6.26 Any Claim for the Costs and Expenses incurred by You or on Your behalf in complying with any contractual obligations or making good any faulty product; or
- 6.27 Any **Claim** arising directly or indirectly from the provision of any guarantees, estimates of probable costs, estimates of probable financial savings or contract price or cost estimates being exceeded; or
- 6.28 Any **Claim** arising from a liability to pay trading debts, trade debts or the repayment of any loan.

### **Vehicles**

### 6.29 Any Claim:

- (a) arising from the ownership, possession or use by or on **Your** behalf of any motor vehicle or trailer for which compulsory insurance is required by law, other than **Claims** arising from damage to any motor vehicle or trailer temporarily in **Your** custody or control for the purpose of parking; or
- (b) arising the ownership, from possession or use by or on Your behalf of any aircraft, watercraft or hovercraft, other than Claims under the insuring clauses or the extensions, emergency arising from the of transportation any patient accompanied by the **Insured**.

### War

6.30 Any **Claim** directly or indirectly caused by, contributed to by, in connection with or arising from war, invasion, acts of foreign enemies, hostilities (whether war has been declared or not), civil war, rebellion,

revolution, insurrection, military or usurped power or confiscation or nationalisation or requisition or destruction of or damage to **Property** by, or under the order of, any government or public or local authority.

### 7. CLAIM CONDITIONS

### **Notification**

- 7.1. This **Policy** applies only to **Claims** first made against **You** during the **Period of Insurance** and notified to **Us** during the **Period of Insurance**.
- 7.2. A **Claim** is considered to be first made against **You** when **You**:
  - receive a demand for compensation or damages or any assertion of a financial right made by a third party in writing to You;
  - (b) receive any writ, statement of claim, summons, application or other originating legal or arbitral process, cross-claim, counterclaim or third or similar party notice served upon You and claiming compensation, damages or other civil rights or remedies against You.
- 7.3. In the event of a **Claim** arising under this **Policy You** must give immediate written notice or written notice as soon as practically possible to **Us**, via the broker or agent named in the **Schedule**, but in any event within the **Period of Insurance**.

# **Management of Claims**

- 7.4. **You** or **Your** legal representatives must not:
  - (a) take any action which is prejudicial to **Our** interests; or
  - (b) admit liability for or settle any Claim or Potential Claim; or
  - (c) incur any Costs and Expenses without Our prior consent. We accept no liability for any Costs and Expenses incurred without Our prior consent.
- 7.5. **We** will be entitled at any time, but not obligated, to take over and conduct in **Your** name:
  - (a) the defence of any suit, legal proceeding or action the subject of a



### Claim;

- (b) the investigation of any Claim or Potential Claim; or
- (c) the handling of any **Inquiry**;

and may appoint legal representatives of **Our** choice for these purposes.

- 7.6. Legal advisers retained by **Us** to act on **Your** behalf for any **Claim** are at liberty to disclose to **Us** any information they receive in that capacity, wherever they obtain it from, including from **You**. By claiming under this **Policy**, **You** authorise such legal advisers to disclose this information to **Us** and waive all claim to legal professional privilege which might otherwise prevent those legal advisers from disclosing this information to **Us**.
- 7.7. The legal advisers retained by **Us** to conduct the investigation, defence or settlement of any **Claim**, may provide advice to **Us** on any issue regarding **Our** liability to indemnify **You** and, whilst doing so, may continue to act in the investigation, defence or settlement of the **Claim** on behalf of both **Us** and **You**.
- 7.8. You agree that all communications between Us and the legal advisers retained by Us to act in the conduct of the investigation, defence or settlement of any Claim in relation to Your entitlement to indemnity from Us are privileged between Us and the legal advisers and You agree that You are not entitled, under any circumstances, to access or obtain any such communications.
- 7.9. If any actual or apparent conflict arises between the interests of **Us** and **You**, the legal advisers retained by **Us** to conduct the investigation, defence or settlement of any **Claim** may cease acting on **Your** behalf and may continue to act on **Our** behalf in relation to any dispute between **Us** and **You** with respect to **Your** entitlement to indemnity from **Us**.
- 7.10. We have the discretion to negotiate the settlement of any Claim or Potential Claim. If We recommend the settlement of a Claim or Potential Claim for a certain amount, and the Claim or Potential Claim can be settled for that amount but You refuse to agree to the settlement and decide to contest the Claim or Potential Claim, then We are only liable under this Policy:
  - (a) for the recommended settlement amount; and

- (b) Costs and Expenses up to the date of Your refusal to settle.
- 7.11. We may allow You to conduct the defence of any suit, legal proceeding or action the subject of a Claim or Potential Claim if We believe that the Claim or Potential Claim will not exceed the Excess. If We do this, You are required to provide Us with regular progress reports and We reserve the right to take over conduct of the defence of the Claim or the investigation of the Potential Claim at any time.

### 7.12. Any:

- (a) Costs and Expenses incurred by or on Your behalf in the investigation and conduct of a Potential Claim; or
- (b) payments made in accordance with Claim Condition 7.10 to settle a **Potential Claim**;

will be subject to the Excess and will be deemed to be Costs and Expenses incurred in respect of a Claim or a payment made to settle a Claim for the purposes of this Policy including for the purposes of calculating the Limit of Indemnity.

### 8. GENERAL CONDITIONS

### Aggregation

- 8.1 Where more than one Claim or Potential Claim results from a single:
  - (a) event or occurrence; or
  - (b) act, error or omission;

those Claims or Potential Claims will be deemed by this Policy to be one Claim or Potential Claim and We will apply this general condition when determining the Limit of Indemnity available (including any sub-limits), and the Excess applicable to any Claims or Potential Claims.

- 8.2 For the purposes of general condition 8.1:
  - (a) all causally connected acts, errors or omissions shall jointly constitute a single act, error or omission; and
  - (b) a continuous or repeated exposure to substantially the same general conditions will constitute a single event or occurrence.



### Cancellation

- 8.3 **We** may cancel this **Policy** at any time at **Our** discretion in accordance with the provisions of the *Insurance Contracts Act* 1984 (Cth).
- 8.4 If this **Policy** is cancelled **We** shall retain only the earned portion of the **Premium** computed from day to day.

### **Construction and Interpretation**

- 8.5 The construction, interpretation and meaning of this **Policy** will be determined in accordance with the laws of the state or territory of Australia where **Your** principal place of business is located. All disputes relating to this **Policy** must be submitted to the exclusive jurisdiction of the courts of that state or territory or a Federal Court of Australia.
- 8.6 Paragraph titles used in this **Policy** are included for descriptive purposes only and do not form part of this **Policy** for the purposes of its construction or interpretation.
- 8.7 Except where the context otherwise requires, words denoting the singular include the plural and vice versa.

# Consideration

- 8.8 The indemnity provided by **Us** under this **Policy** is in consideration of the payment of the **Premium**.
- 8.9 **You** agree to pay the **Premium** within the time specified in the **Schedule**.

### Co-operation and mitigation

- 8.10 **You** must give **Us** such information and assistance as **We** consider necessary to:
  - (a) determine an appropriate course of action in relation to any Claim, Potential Claim or Inquiry; and
  - (b) identify any parties that **You** may have rights against in connection with any **Claim** or **Potential Claim**.

Compliance with this general condition will be at **Your** own expense.

8.11 You must take all reasonable steps to avoid, minimise or mitigate any liability, loss or damage that is or may be the subject of a Claim or a Potential Claim and

compliance with this general condition will be at **Your** own expense.

#### **Excess**

- 8.12 You are liable to pay the Excess for each Claim, Inquiry and loss of Documents stated in the Schedule.
- 8.13 The Excess is inclusive of Costs and Expenses and You are liable to pay Costs and Expenses as they are incurred up to the amount of the Excess.
- 8.14 In calculating the **Excess** which is payable by **You** for the acquisition of goods, services or other supply including **Costs and Expenses**, this is net of any input tax credit which **You** are or may be entitled to receive or claim under *A New Tax System (Goods and Services Tax) Act* 1999 (Cth).
- 8.15 In the event of a **Claim** by **You** under this Policy, You shall, if directed by Us, pay to Us (or as directed by Us), the Excess within seven (7) working days. Any delay, failure or refusal by You to pay the Excess will entitle **Us** to deduct such amount from any amount(s) required to settle any Claim or judgment, order or any other payment to be made by **Us** under this **Policy**. In the event that a failure or refusal to grant access to monies for any Excess results in a failure of a settlement or an increase in Costs and Expenses. Our liability in connection with such **Claim** shall not exceed the amount for which the Claim could have been so settled plus the Costs and **Expenses** incurred with **Our** written consent up to the date of such failure or refusal, less the Excess.
- 8.16 Where **We** have elected to pay all or part of the **Excess** in respect of any **Claim** or **Potential Claim**, **You** shall, within seven (7) working days of receipt of **Our** written request, reimburse **Us** for such payment.

### Limit of Indemnity

- 8.17 Our liability under this Policy for any one Claim, Inquiry or loss of Documents, and in the aggregate for all Claims, Inquiries, and loss of Documents during the Period of Insurance will not exceed the Maximum Aggregate Limit of Indemnity for the Policy stated in the Schedule.
- 8.18 Where a sub-limit is stated in the **Schedule**, or this **Policy**, that sub-limit shall form part of and erode the **Maximum Aggregate Limit of Indemnity for the Policy** under this **Policy**.



- 8.19 The Limit of Indemnity is inclusive of Costs and Expenses indemnified under this Policy.
- 8.20 We are not obliged to defend, or continue to defend any Claim or Potential Claim or to pay or continue to pay Costs and Expenses after the Aggregate Limit of Indemnity for either Medical Malpractice Insurance or Public Liability Insurance or the Maximum Aggregate Limit of Indemnity for the Policy has been eroded.

### Maintenance of records

- 8.21 You must at all times:
  - (a) maintain accurate descriptive records of all professional services and equipment used in medical, clinical or therapeutic consultation, treatments or procedures, which records must be available for inspection and use by Us in the investigation and/or defence of any Claim to which they relate; and
  - (b) retain all such records for at least seven (7) years from the date of consultation, treatment or procedure and, in the case of a minor, for a period of at least seven (7) years after that minor attains majority.

# **Material Change**

8.22 **You** must notify **Us** within thirty (30) days of any material change in the nature of the **Business** or any material change to the risk during the **Period of Insurance**.

# **Medical Practitioners**

- 8.23 At all material times after the **Retroactive**Date, throughout the **Period of Insurance**and six (6) years after the expiry of the

  Period of Insurance You must take all
  reasonable steps to ensure that:
  - (a) all **Medical Practitioners** employed by or contracted to **You**, or otherwise working in or in connection with the **Business** are licensed and registered with the relevant state and/or territory **Medical Registration Board**; and
  - (b) all such Medical Practitioners are fully insured under their own policy of insurance for their own malpractice, professional errors, omissions and negligence.

8.24 Reasonable steps includes obtaining a copy of their license, registration and certificate of insurance at the commencement of their role and annually thereafter.

### **Professional instruments**

- 8.25 Any instrument used or intended for use in the **Business** and which is intended to be used in contact with skin tissue, or to penetrate skin tissue (whether human or animal), or to be used in contact with bodily fluid (whether human or animal) must be:
  - (a) handled, used and stored in accordance with the manufacturer's instructions; and
  - (b) where approved by the manufacturer(s) and by the Department of Health, or equivalent, to be used more than once, sterilised prior to such use using only sterilising apparatus approved specifically by manufacturer and in accordance with the instructions, recommendations or guidelines of such manufacturer, and in accordance with Department of Health guidelines, or equivalent.

### **Proportionate liability**

8.26 This **Policy** will only indemnify **You** for **Your** proportionate liability for any **Claim**.

### Subrogation

8.27 Where **We** have paid a **Claim** or a **Potential Claim** under this **Policy**, **We** will become subrogated to all rights and remedies that **You** may have against any party in relation to that **Claim** or **Potential Claim**. At **Our** request, and without charge, **You** must assist **Us** (including giving evidence at any civil hearing) and provide such information and documentation (including signed statements) as **We** reasonably require to exercise such rights.

### 9. **DEFINITIONS**

- 9.1 Adverse Publicity Event means an event which, in the reasonable opinion of a Principal of the Insured, might cause the reputation of the Insured to be seriously affected by adverse or negative publicity.
- 9.2 Aggregate Limit of Indemnity means the amount shown in the Schedule as the Aggregate Limit of Indemnity for either Medical Malpractice Insurance or Public



Liability Insurance.

9.3 **Business** means the Business as stated in the **Schedule**.

### 9.4 Claim means:

- (a) any demand for compensation or damages or any assertion of a financial right made by a third party in writing to **You**; or
- statement (b) any writ, of claim, other summons, application or originating legal or arbitral process, cross-claim, counterclaim or third or similar party notice served upon You and claiming compensation, damages or other civil rights or remedy against You.
- 9.5 **Costs and Expenses** means all reasonable legal fees, legal costs and other expenses incurred by or on **Your** behalf, with **Our** prior consent, in the investigation, defence or settlement of any **Claim** and/or for the representation or attendance at any **Inquiry** and/or in the investigation of **Potential Claims**.
- 9.6 **Document** means a deed, will, agreement, map, plan, book, letter, record, certificate, photograph or negative, project model or display, forms and documents of any nature, whether written, printed or reproduced by any method and includes computer software, computer records and electronically stored data but does not mean money, negotiable instruments, bearer bonds or coupons, stamps, bank or currency notes or any similar instrument.
- 9.7 **Employee** means any natural person employed by **You** under a contract of service, traineeship, or apprenticeship during or prior to the **Period of Insurance**, where that natural person is under **Your** direct control or supervision and acting in the course of conduct of his or her employment but does not include **Medical Practitioners** acting in such capacity nor **Your** independent contractors, consultants or agents.

### 9.8 Employment Practices Breach means:

- (a) wrongful termination of employment whether actual or constructive; or
- (b) employment discrimination of any kind; or

- (c) sexual or other harassment in the workplace; or
- (d) wrongful deprivation of career opportunity, employment related misrepresentations, retaliatory treatment against Your Employee or Principal, failure to promote, demotion, wrongful discipline or evaluation or refusal to hire.
- 9.9 **Excess** means the amount(s) shown in the **Schedule** as the Excess.
- 9.10 **Fair Trading Legislation** means the *Fair Trading Act* 1987 (NSW), or the *Fair Trading Act* 1985 (Vic) or similar legislation enacted by the other states or territories of Australia.
- 9.11 Good Samaritan Act means emergency first aid or medical assistance administered at the scene of a medical emergency, accident or disaster by You who are present either by chance, or in response to an S.O.S call and for which You have no expectation of payment or other reward.
- 9.12 Health Care Services means any care, treatment, advice, service or goods provided in respect of the physical or mental health of a person.
- 9.13 **Inquiry** means an official investigation, examination, tribunal, inquiry or other official proceeding directly related to the provision of **Health Care Services**, and in connection with the **Business**, held or conducted by an overseeing professional body or industry association or any coronial inquiry.

### 9.14 Insured, You and Your means:

- (a) the person or entity named as the Insured in the Schedule; or
- (b) any person who is, has been or may become during the Period of Insurance, a Principal or Employee of the person or entity named as the Insured in the Schedule but only in respect of Claims arising from activities undertaken on behalf of the Insured and in the conduct of the Business and excluding Medical Practitioners acting in such capacity; or
- (c) any person who is, has been or may become during the **Period of Insurance**, a **Principal** or **Employee** of the person or entity named as the



**Insured** in the **Schedule** but only in respect of their attendance at an **Inquiry**; or

- (d) any person who is, during the **Period**of Insurance, a volunteer or member
  at any fundraising, social or ethics
  committee of the person or entity
  named as the Insured in the
  Schedule, but only in respect of Claims
  arising from activities undertaken on
  behalf of the Insured and in the
  conduct of the **Business**; or
- (e) the estate or legal representatives of any person who would otherwise be indemnified under this **Policy**.
- 9.15 **Known Circumstance** means any act, error or omission, fact, matter or circumstance, event or occurrence, known or received by **You** prior to the **Period of Insurance**:
  - (a) which You knew; or
  - (b) which a reasonable person in **Your** position ought to or would have known or been aware;

might give rise to a **Claim** and/or an **Inquiry** or an allegation or a liability that is or may be the subject of a **Claim** and/or an **Inquiry**.

- 9.16 **Limit of Indemnity** means the amount shown in the **Schedule** as the Limit of Indemnity.
- 9.17 Maximum Aggregate Limit of Indemnity for the Policy means the amount shown in the Schedule as the Maximum Aggregate Limit of Indemnity.
- 9.18 Medical Practitioner means a person registered or licensed as a medical practitioner under a State or Territory law that provides for the registration or licensing of medical practitioners.
- 9.19 **Period of Insurance** means the period shown in the **Schedule** as the Period of Insurance, unless terminated earlier.
- 9.20 **Personal Injury** means physical injury, mental injury, illness, disease or death of any person.
- 9.21 **Potential Claim** means any facts notified to **Us** in accordance with section 40(3) of the *Insurance Contracts Act* 1984 (Cth).
- 9.22 Premium means the amount stated as

premium in the Schedule.

- 9.23 Principal means where the Insured is an individual, that individual, where the Insured is a firm, a partner of that firm, or where the Insured is a company, a director of that company.
- 9.24 **Privacy and Health Records Legislation** means the *Privacy Act* 2001 (Cth) and the: *Health Records & Information Privacy Act* 2002 (NSW), *Health Records Act* 2001 (Vic), *Health Records (Privacy & Access) Act* 1997 (ACT) or similar legislation enacted by the other states or territories of Australia.
- 9.25 **Products** mean any solid, liquid or gaseous substance or component part thereof.
- 9.26 **Property** means the tangible personal property of third parties.
- 9.27 **ProRisk** means Professional Risk Underwriting Pty Ltd ABN 80 103 953 073 AFSL 308076.
- 9.28 Public Relations Expenses means the reasonable costs, charges, fees and expenses of a public relations firm or consultant engaged to prevent or limit the adverse effects of or negative publicity from an Adverse Publicity Event, which You may engage with Our prior written consent, but only during the first thirty days immediately following the Adverse Publicity Event.
- 9.29 Related Persons means any person or entity covered by this Policy, any Subsidiary, trustee or nominee of the Insured, or any spouse, domestic partner, parent, parent-in-law, domestic partner of parent, sibling, or child of the Insured or any spouse or domestic partner of the Insured's sibling or child.
- 9.30 **Retroactive Date** means the date shown in the **Schedule** as the Retroactive Date.
- 9.31 **Spouse** means a lawful spouse, domestic partner (including without limitation same sex partner) or any person deriving similar status by reason of the common law or statute.
- 9.32 **Subsidiary** means any entity over which the **Insured** is in a position to exercise effective direction or control through ownership or control of more than fifty percent of the issued voting shares of that entity, or any subsidiary at law.



- 9.33 **Terrorism** means an act, including but not limited to the use of force or violence and/or the threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organisation(s) or government(s), committed for political, religious, ideological or similar purposes including the intention to influence any government and/or to put the public or any section of the public in fear.
- 9.34 **Underwriters** means certain Underwriters at Lloyd's participating in this contract of insurance.
- 9.35 **We, Our and Us** means **ProRisk** acting on behalf of **Underwriters**.